



STEVE SISOLAK
Governor
JAMES DEVOLLD
Chair, Nevada Tax Commission
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Executive Director

STATE OF NEVADA DEPARTMENT OF TAXATION

Web Site: <https://tax.nv.gov>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

Call Center: (866) 962-3707

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 486-2300 Fax: (702) 486-2373

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

HENDERSON OFFICE
2550 Paseo Verde Parkway, Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

May 29, 2020

The Department is happy to announce that beginning **June 1, 2020**, the Henderson, Carson City and Reno offices will reopen and provide limited services to Taxpayers by **appointment only**. Due to continued COVID-19 restrictions and precautions, the Department requires that all Taxpayers visiting our locations wear face masks. Additionally, in order to maintain social distance protocols, the Department will not be accepting any walk-in visits. We encourage Taxpayers with appointments to come alone. You may bring one other person with you if he/she is needed to assist with translation. If you are more than 10 minutes late to your appointment it will be rescheduled.

During this time, the Department requests that any tax returns and/or payments for taxes due either be filed online or mailed to one of the addresses above.

The Department will accept appointments for the following **only**:

- Cash payments over \$5,000
- Responding to a citation
- Initiating a payment plan (sign payment plan agreement)
- Clearance request for vehicle/vessel/OHV

If you would like to schedule an appointment, please click on the link below:

<https://nevadatax.as.me/schedule.php>

For an appointment to make a payment for Cannabis Account over \$5,000 click on the link below:

<https://NevadaTax.as.me/ExciseCounts>

The Department will not accept appointments for the following as these transactions can be completed through our Online Tax System or mailed to one of our local offices or Lockbox:

- File/pay sales/use tax, commerce tax and modified business tax returns (online, mail, lockbox)
- Register a new business (online or mail)
- Update/change mailing and/or location addresses (mail only)
- Payment plan payments (online or mail)
- Request for waiver of penalty and/or interest (mail only)
- Marijuana Agent card applications (online only)

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The following should be mailed to our Carson City office:

- All Excise Tax returns with/without payment
- Payments for security deposits
- Completed Surety Bonds
- Account close out requests

Payments for the following are to be mailed to P.O. Box 1948, Carson City, NV 89701:

- Cannabis check payments for License fees, Time & Effort billings, and Civil Penalties
- Agent Card payments

Any billing questions, account review, revenue officer contact information and/or general questions please contact the Call Center at 866-963-3707.